



INDIANA UNIVERSITY

OFFICE OF FINANCIAL MANAGEMENT SERVICES

DISBURSEMENT VOUCHER PAYEE CERTIFICATION

I hereby certify that the information relating to **FIS (TP) Document Number**
_____ requesting payment for expenses is just and correct.

I certify that all charges and/or reimbursements pertain to Indiana University business,
that the amount is legally due after allowing all just credits and that no part of the same
has previously been paid or will be paid by another source.

Amount of payment: \$ _____

Payee Signature (original signature required) Date

Fiscal Officer Signature

This form should be used as supporting documentation for any DV that is created for the purpose
of paying an individual for honorarium or a stipend.

This payee certification should be completed and signed by the payee and the account manager.
This document should then be sent with the DV cover sheet to your local campus AP department
for DV processing and approvals.