

# Indiana University Capital Asset Management Exception to Policy

Department \_\_\_\_\_ Date \_\_\_\_\_

Requester's Name \_\_\_\_\_ Asset Number \_\_\_\_\_

POLICY EXCEPTION REQUESTED:

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JUSTIFICATION:

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REQUIRED SIGNATURES:

Requester \_\_\_\_\_ Fiscal Officer \_\_\_\_\_

*The section below will be completed by the University Capital Asset Office.*

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RESOLUTION: \_\_\_\_\_ Date \_\_\_\_\_

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Return to: Capital Asset Management, Poplars 531, Bloomington